

# **THE QUARRIES**

## **SCOUT CAMPSITE**



### **CAMP FIRES / OPEN FIRES**

RISK ASSESSMENT

Name of activity, event, and location	CAMP / OPEN FIRES Quarries Scout Campsite, MK19 7BD	Date of risk assessment	August 2023	Name of person doing this risk assessment	R. WORRALL
		Date of next review	August 2024		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
A <b>hazard</b> is something that may cause harm or damage. <b>The risk</b> is the harm that may occur from the hazard.	For example: young people, adult volunteers, visitors	<b>Controls</b> are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity.	Keep <b>checking</b> throughout the activity in case you need to change what you're doing or even <b>stop</b> the activity.  This is a great place to add comments which will be used as part of the review.
Hazard: fire Risk: smoke inhalation or burns	Scouts, Young Leaders, Leaders and Visitors	Smoke: use dry wood, check wind direction, stand people out of smoke direction. Burns: stay a safe distance from fire, place wood on carefully, teach Scouts good practice around fires, have a burns first aid kit easily available.	

## RULES

1. Prior to lighting any fire check the notices and the **RED FLAG** at the entrance to the main site.
2. Any fire must be for a specific purpose and regard must be given to wind strength and direction.
3. Once a fire has been lit, conditions must be continually monitored.
4. Fires must be alight for sufficient time to achieve its purpose.
5. Only wood from the wood piles can be burnt or on the ground around the site. NO treated wood, vegetation or rubbish can be burnt at any time.
6. Fires **MUST NOT** be left unattended.

7. Fires must be kept to an appropriate size for its purpose. Large fires are not permitted including the campfire circles where it must not exceed 1 metre.
8. Instructions from the site crew must be adhered to including instructions to reduce or extinguish any fire.
9. A fire record must be completed for every fire lit during the visit to the site and the completed record returned to the site office. Spare copies are found in the bus shelter.
10. No open fires are permitted on sites 6, 7 and 9. Visitors may seek permission for a BBQ which will be subject to availability and wind conditions.

### **OPEN FIRE AND CAMP FIRE MANAGEMENT POLICY**

1. Wood pile to be maintained. There will be a mixture of unseasoned wood and ready to use wood. The site crew will ensure that no unsuitable wood or materials have been placed on it.
2. No open fires are permitted on sites 6, 7 and 9. Visitors may seek permission for a BBQ which will be subject to availability and wind conditions.
3. The current open fire and campfire regulations shall be drawn to the attention of those booking a site and a copy of fire report forms given.
4. A copy of the regulations shall always be maintained in the bus shelter at the entrance.
5. The site crew will make regular inspections to check the regulations are being adhered to.
6. Completed fire reports will be filed and retained.
7. No vegetation or rubbish can be burnt on the site but must be disposed of in an appropriate manner.