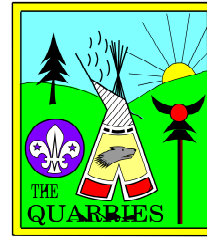


THE QUARRIES SCOUT CAMPSITE



Stratford Road, Cosgrove, Milton Keynes, MK19 7BD

Risk Assessment Sheet

- 1. Activity Area** **The Oswald Hamilton Centre**
Frequency of use **As booked**

- 2. Personnel Involved** **Scouts/Guides/Leaders/Staff/Visitors**
Number of people **1 – 60**

3. Potential Hazards	4. Risk Level
1. Slips, trips and falls	medium
2. Fire risk	low
3. Electrical equipment	low
4. Cleaning equipment and chemicals	low
5. Gas equipment and boiler	low
6. Working at height	low
7. Radiators` – Contact	medium
8. Food Hygiene	medium
9. Water temperature	medium
10. Kitchen area	medium

- 5. Measures taken to Control Hazards**
 1. Ensure floor area kept clear obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
 2. Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled.
 3. Use equipment as per instructions, PAT regime in place, minimize trailing cables, do not overload fuses, appropriate trips on circuits.
 4. Store cleaning materials in designated area.
 5. Appropriate service and testing regime, keep clear of combustible materials.
 6. The building is a single storey and long ladders are not required.
 7. Signage in place to advising not to cover radiators
 8. Ensure kitchen area, fridges and cookers are cleaned prior to occupation of building.
 9. Signage in place to advise of high temperature
 10. Kitchen is segregated from hall and when in use ensure youngsters are overseen

Compilation date – April 2012

Review period 12 months – reviewed and updated March 2015

Reviewed and updated April 2017